

**ADVERTISEMENT FOR INVITING APPLICATIONS FROM NGOs/  
CBOs FOR EMPANELMENT**

The Government of India has received a Credit (Credit- 4299-IN) from the International Development Association (IDA) and a grant from the Department for International Development (DFID), U K in various currencies towards the cost of the Third National HIV/AIDS Control Project and it is intended that a part of the proceeds of this credit/grant will be applied to eligible payments under the contract for which this invitation for consultancy is issued. **The project is an intervention with a goal of reducing the burden of HIV/AIDS cases in the country. The components of the project are prevention, care and support and treatment, programme management and strategic information management with one of its sub-components being targeted interventions for high risk groups, as well as utilizing civil society organisations for providing access of vulnerable populations to various HIV/AIDS interventions.** It is proposed that applications would be invited from interested civil society organisations in the State / UT of Assam for empanelling themselves to (a) implement HIV/AIDS targeted interventions with highly vulnerable population groups (b) work in providing access to HIV/AIDS interventions like care and support, people living with HIV/AIDS and other vulnerable groups.

CBOs/NGOs that are registered societies / trusts and active in community work are eligible to apply. Applications in the specified format which is available in the following web-site or would be mailed on request would need to be submitted on or before 14th August 2023 (DD/MM/YY)

**Letters of interest with accompanying materials (formats are available at the web-site given below) seeking empanelment should be submitted to the:**

Project Director/NGO Coordinator

Assam State AIDS Control Society

(Khanpara, Guwahati- 781022) (Address of SACS)

e-mail: assamsacs@gmail.com

https://asacs.assam.gov.in/ (web-site)

Please note that this is not a request for proposals.

## Annexure - 2

## EMPANELMENT DATA FORM FOR NEW NGOs

## Section A: Basic Information

1. Name of the Organisation : \_\_\_\_\_
2. Postal Address : \_\_\_\_\_  
 PIN: \_\_\_\_\_ District: \_\_\_\_\_
3. Telephone : Telex Fax E-mail
4. Legal status : ( ) Society ( ) Company ( ) Others (specify)
5. Registration Details : Registered on (Date)  
 By \_\_\_\_\_
6. Contact person : \_\_\_\_\_  
 Designation : \_\_\_\_\_

## Section B: Organisational Background

7. Assets/Infrastructure of the organisation  
 Category Worth in rupees  
 (eg. Land, building)
- 8 a. Please provide details, regarding the annual budget of your organisation.

Year	Source	Amount
<del>2006-07</del> 2022-23		
<del>2005-06</del> 2021-22		
<del>2004-05</del> 2020-21		

- 8.b.: Whether blacklisted by CAPART or any other government organization in the past?  
 If yes, provide details:

## Section C: Current Programmes being run by the organisation

9. Geographical location of Work - List Village, Panchayat, Block, Taluk/Sub-Division, District (Each location should be separately specified)
10. Population with which they are presently working:  
 ( ) Rural/Urban :  
 ( ) Socio-economic group :  
 ( ) Occupational group :

- ( ) Sex groups :
- ( ) Students/Educational Institution :
- ( ) Youth :
- ( ) Women groups :
- ( ) Others :

11. Please provide basic information on the key projects carried out by your organisation since the last three years (5 lines for each subject – attach separately).

- Community served
- Objective
- Strategies
- Main outcomes
- Evaluation methods employed
- Evaluation results

12. A brief write up on the programmes the organisation currently runs

*(no more than three pages)*

## Section D: Documentation Required

13. Copies of the following documents need to be provided

- Society Registration Certificate and Memorandum of Association & Articles along with the latest filled return./Trust Deed
- Activity Report/Annual report of the organisation for the last three years
- Annual Audit Report of the organisation for the last three years
- Income Tax Registration and Exemption Certificate if any
- FCRA Registration Certificate if any
- List of Board/Governing Body members with Contact details and occupation

14. Name of the person who filled this form:

Qualification and experience :

Designation :

Address :