

Minutes of the Pre-Bid Meeting for designing, printing & supply of IEC materials for Assam State AIDS Control Society held on 28th October'2022 in the Office of the Project Director, Assam State AIDS Control Society, Khanapara, Guwahati-22

Reference No: ASACS/NACP-IV/PROC/Printing/2022/1380/11 dated 20th October,2022

The following officials of ASACS and representative of the prospective bidders were present in the pre-bid meeting:

Members:

1. FAO & In Charge Procurement, ASACS
2. AD (M&EO) and in-charge HR, ASACS
3. AD (Doc & Pub) and in-charge IEC, ASACS
4. AD (LS) and in-charge CST, Store ASACS
5. AD (ICTC), ASACS

Representative of Prospective Bidders:

The following bidder or his representatives participated in the meeting.

- i) M/s. Hi Tech Printing and Binding Industries, Chandmari, Guwahati-22
- ii) M/s. Top Printers, Ganeshguri
- iii) M/s. Blue Eye Digittl, Ganeshguri
- iv) M/s. Insight Brandcom, Ulubari
- v) M/s. Ganamukti Printers and Publishers, Ulubari

Annexure -A

The details modified technical specifications are given in Annexure A.

During the pre bid meeting, bidders raised the questions about the specifications and the items are given separately which may confuse bidders. Moreover, specifications of some items are not mentioned in the tender document viz., Service Facility Directory, Sinage Board, ART Flow chart. It is also informed by the bidders that size of some items are not appropriate.


The committee members discussed the points raised by the bidders and recommended that specifications should be mentioned against each item with proper size. There are some typing errors which are also proposed to be rectified. A corrigendum in this regard may be published for the proposed changes/ modification/ insertion of new clauses/ deletion of clauses.

In response to the query of Top Printers, it is clarified designing should be done by the selected bidder where necessary.


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ASACS


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Revised technical specification of IEC material printing as per pre-bid meeting held on 28th October, 2022

Package	Name of Component	IEC Materials Language (Assamese, Bengali, Hindi, English)	Specifications	Quantity
1	Basic Service Division	Leaflets on EMTCT	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	10,000
		Leaflets on Index Testing	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	5000
		Leaflets on Partner Testing	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	5000
		Leaflets on STI	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	10,000
		Leaflets on HIV testing	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	10,000
		Leaflets on HIV & TB	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	10,000
		Leaflets on Gen Information	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	10,000
		Flipcharts on Gen Information	Size : 22.5cm x 35.5cm, 10 leaves(20 pages), 250 GSM Art Paper, Multi Colour Offset Printing back to back, Wiro Binding	1000
		Service Facility Directory	Size : 8 inches x 6 inches, 40 leaves (both side printing) Text Paper (130 GSM Art Paper), Cover Page (200 GSM Glossy Paper), Centre Pin Binding	1000
		Sinage Board for HIV	Size : 35 cm x 18 cm, 3mm Sun Board with vnyle pasting, single side bi colour printing	600
		Counseling Testing Services In Stand Alone ICTC Centres		
		Poster (Test & Treat)	Size : 17.5" x 22.5", Paper : 130 GSM Glossy Art Paper, Multicolor Offset Printing, Strip Gumming on top and bottom back of the poster	3000
		2	Care, Support & Treatment	ART Flow Charts
Poster on Assam Govt Schemes for PLHIV	Size : 17.5" x 22.5", Paper : 130 GSM Glossy Art Paper, Multicolor Offset Printing, Strip Gumming on top and bottom back of the poster			3000

		Poster on Post Exposure Proliphixis (PPP)	Size : 17.5" x 22.5", Paper : 130 GSM Glossy Art Paper, Multicolor Offset Printing, Strip Gumming on top and bottom back of the poster	3000
		Leaflets (Test & Treat)	Demy 1/4 size, Paper for text- 130 GSM Glossy Art Paper, Both side multi colour printing.	10000
		Leaflet on Assam Govt Schemes	Demy 1/4 size, Paper for text- 130 GSM Glossy Art Paper, Both side multi colour printing.	10,000
		Folder on ART (3 Fold)	Size : 15 inch X 6.5 inch, Both side multi-color printing on Glossy Art Paper 210 GSM.	10,000
		Blood Transfusion Services	Demy 1/4 size, Paper for text- 130 GSM Glossy Art Paper, Both side multi colour printing.	15000
		Poster on VBD	Size : 17.5" x 22.5", Paper : 130 GSM Glossy Art Paper, Multicolor Offset Printing, Strip Gumming on top and bottom back of the poster	3500
4	Targetted Intervention	Leaflets on FSW	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	10,000
		Leaflets on MSM	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	10,000
		Leaflets on Truckers	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	10,000
		Leaflets on Migrants	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	10,000
		Leaflets on Condom use	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	10,000
		Leaflets on OST	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	20,000
		Poster on CBS	Size : 17.5" x 22.5", Paper : 130 GSM Glossy Art Paper, Multicolor Offset Printing, Strip Gumming on top and bottom back of the poster	5,000
		Poster on FSW	Size : 17.5" x 22.5", Paper : 130 GSM Glossy Art Paper, Multicolor Offset Printing, Strip Gumming on top and bottom back of the poster	5,000
		Poster on Migrants	Size : 17.5" x 22.5", Paper : 130 GSM Glossy Art Paper, Multicolor Offset Printing, Strip Gumming on top and bottom back of the poster	5,000

5	Mainstreaming	Poster on Truckers	Size : 17.5" x 22.5", Paper : 130 GSM Glossy Art Paper, Multicolor Offset Printing, Strip Gunning on top and bottom back of the poster	5,000
		Posters on TG	Size : 17.5" x 22.5", Paper : 130 GSM Glossy Art Paper, Multicolor Offset Printing, Strip Gunning on top and bottom back of the poster	5000
		Posters on MSM	Size : 17.5" x 22.5", Paper : 130 GSM Glossy Art Paper, Multicolor Offset Printing, Strip Gunning on top and bottom back of the poster	5000
		Posters on IDU	Size : 17.5" x 22.5", Paper : 130 GSM Glossy Art Paper, Multicolor Offset Printing, Strip Gunning on top and bottom back of the poster	5000
		Filp Chart with Sheet Cover	Size 2 ft x 3 ft . Calendar model IEC material of 1X10 sheet each, Eco Solvent printing, synthetic paper with top stitched and covered in a pipe and bottom mounting. Black colour sheet cover with a strap to carry. Multi colour printing	200
		Information Booklet on HIV & Treatment updates	Size: 6 inches x 4 inches, 20 leaves, excluding cover (both side printing) Text Paper (130 GSM Art Paper), Cover Page (200 GSM Glossy Paper), Centre Pin binding	10,000
6	IEC	HIV (Prevention & Control) Act 2017	Size: 8 inches x 6 inches , 40 leaves (both side multi colour printing) Text Paper (130 GSM Art Paper), Cover Page (200 GSM Glossy Paper), Centre pin binding	10,000
		Display board for HIV Act,2017	Size: 2 ft x 3 ft, 4 mm sun board with vinyl pasting, single side multi colour eco solvent printing	500
		Information panel for HIV	Size: 2 ft x 3 ft, 4 mm sun board with vinyl pasting, single side multi colour eco solvent printing	1000
		Leaflets on Youth & HIV	Demy 1/4 size, Paper for text- 130 GSM Glossy Art Paper, Both side multi colour printing.	10000
		Leaflets on Drug Abuse	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	10000
		Leaflets on Red Ribbon Club	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	10000
6	IEC	Leaflets on 1097	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	5000
		Leaflets on Stigma & Discrimination	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	5000

Leaflets on HIV Act 2017	Demy 1/4 size, Paper : 130 GSM Glossy Art Paper, Both side multi colour printing.	5000
Poster on MMC	Size : 17.5" x 22.5", Paper : 130 GSM Glossy Art Paper, Multicolor Offset Printing, Strip Gunning on top and bottom back of the poster	1000
News Letters Half Yearly	Creative & Printing of Newsletter : 1/4 demy size, Pages : 16 (8 leaves) + Cover 4 Pages, Text Paper : 170 GSM Art Paper with Multicolour Offset Printing, Cover paper : 250 GSM Art Paper with multicolour printing, Glossy Laminated on cover, Centre stitching binding, Frequency- Yearly/ Half Yearly, Quantity : 1000 nos. (Cost of increase/ decrease of ± 4page to be provided by bidders)	300

