

**OFFICE OF THE PROJECT DIRECTOR
ASSAM STATE AIDS CONTROL SOCIETY
KHANAPARA, GUWAHATI-22**

No. ASACS/NACP-IV/PROC/SS/2018/1093/10

Dated 05/11/2018

NOTICE INVITING TENDER

Sealed quotation in two bid system affixing non-refundable court fees Stamp of Rs. 8.25 (Rupees eight and paise twenty five) only are invited from the reputed manufacturers /Authorized Dealers /authorized distributors, for supply of Consumables- Disposables in Assam State AIDS Control Society, Khanapara, Guwahati-22. The quotation must reach the undersigned on or before **26/11/2018** up to **1:30 P.M.** after which no quotation will be accepted. The quotation will be opened on the same day at **2:00 P.M.** in presence of the bidders or their authorized representatives, if any. No Complaint will be entertained and considered on the plea of postal delay or otherwise and also no correspondence will be made or entertained regarding non-compliance of any terms and conditions and submission of documents along with the quotations as required. An EMD @ 2% of the cost of quoted items is required to submit along with the tender. **Submission of samples of quoted items is a must.** The tender is valid for 90 (Ninety) days. Quantum of items may be increased or decreased subject to the availability of fund.

Items with specifications:-

SI No	Items with Specification	Quantity
1	Good quality Tourniquet, Standard Size – Elastic Tourniquet band with locking system	54 nos.
2	Centrifuge Tube (Glass) - 5ml	810 nos.
3	Vacuum Blood Collection Tube for collection of 5ml blood (preferable Size 12mmX100mm)	12,150 nos.
4	Label for Tubes and Vials	13,500 Nos.
5	Test Tube Stand/Storage Racks (for storing test tube) 36 holes or more, good quality plastic	135 nos.
6	Sample Transportation Box with Lid:- Tube Capacity 5ml, preferable Hole 64 Place (8 x 8 array) or more	90 nos.
7	Disposable Plastic Aprons:- Standard Size, Should be made from HMHD Plastic.	54 nos.
8	Sample / Vaccine Transportation box. Temperature validation with lid closed: (2-8 degrees C) with ice bag Preferable Size Outer: 645 (L) X 405 (B) X 420 (H) mm. Inner: 520 (L) X 350 (B) X 340 (H) mm. Strong and Durable, Hygienic, easy to clean and wash	30 nos.
9	Puncture Resistant Container:- 3ltr. A leak proof and is made of polypropylene used to collect, store and dispose of medical waste, permanently locking snap-top lid would seal the container and prevents spilling of contents, translucent top, tough and durable with strong handles, secure final lock prevents re-opening, needle removable notches at top.	30+50 nos.
10	Color Coded waste disposable bags:- Capacity- 20 kg, Colour- Red, Blue, Black	2,430 nos.
11	Color Coded waste disposable bags:- Capacity- 20 kg, Colour- Yellow, Blue & Black	375 nos.
12	Drying boxes/Plastic Boxes	125 nos.
13	Writable Dispensing Medicine Envelope/Printed Medical Zip Lock Bag, preferable size 6inch X 8 inches	1000 nos.
14	Sterile Gauze Swabs, made from 100% superior cotton yarn, faster Absorption rate, Better tending capacity, Less allegiance to healing tissue, ETO/gamma sterilized (Gauze 8 Ply 50/50mm approximately in zip locked bat 100/150 approximately)	7500 nos.
15	Tracing/Butter Paper, 3" X 5", 250 Sheets Pack	7500 nos.
16	Bubble Envelops (sample transportation) preferable size 6inch X 8 inches	750 nos.

1. All quotations duly sealed must be addressed to the Project Director, Assam State AIDS Control Society, Khanapara, Guwahati-22, and super scribed as **“Tender for Consumables- Disposables for Assam SACS (S.S.)”** on the top of the sealed cover. Full name and address of the bidder should be mentioned on the cover.
2. The bidder must sign in all the pages and documents along with office seal. Un-sealed tenders received are liable to be rejected and this will be on sole risk of tenderers.

TECHNICAL BID “COVER ‘A’”

The bidder shall furnish along with the bid, the following, in a separate cover, hereinafter called **Cover ‘A’**

- a) All bids must be accompanied with **EARNEST MONEY DEPOSIT @ 2%** of the cost of quoted items in the form of Demand Draft/Bankers Cheque in favour of the Project Director, Assam State AIDS Control Society, payable at Guwahati. EMD of the successful bidder shall be retained till completion of the contract but shall not carry any interest. In case the successful bidder fails to execute the contract and/ or withdraws the bid within the validity period of the bid, the EMD shall be forfeited. The EMD of the unsuccessful bidders will be returned after finalization of the tender.
- b) Copy of valid manufacturing license, where applicable.
- c) Annual Turn Over Statement along with income tax acknowledgement receipt for last 3 financial years i.e. 2014 – 2015, 2015 – 2016, 2016 – 2017 certified by the Auditor / Chartered Accountant.
- d) Authorization like Power of Attorney or Resolution of the Board for the officer of the company who has signed the tender document and the bid.
- e) GST Registration Certificate.
- f) Up to date Trade License.
- g) PAN Card and Bank A/C.
- h) Up to date valid Drug License.
- i) ISO/ WHO GMP or other quality assurance certificate from competent authority.
- j) The bidder is required to submit two sets of sealed sample of each batch. The samples may be sent for External Quality Assurance for further confirmation. Price bid will be open for only those samples which qualified in the said test.

All the above documents mentioned shall be submitted in separate sealed cover super scribed as **“COVER ‘A’, “TENDER FOR SUPPLY OF MEDICAL REAGENTS TO ASSAM SACS, (TENDER No. ASACS/NACP-IV/Proc/SS/2018/1093; Dated:01/11/2018) & ADDRESSED TO “THE PROJECT DIRECTOR, ASSAM STATE AIDS CONTROL SOCIETY, KHANAPARA, GUWAHATI – 22”**.

2. PRICE BID “COVER ‘B’”

- a) Bidder should submit the quotation as per below mentioned format. Correction, if any, shall be made by crossing out, initialing, dating and rewriting failing which the bid shall be considered ineligible for evaluation.

- b) The All duties, taxes and other levies payable by the bidder under the contract shall be included in the total price. The rate quoted per unit shall be the landed cost inclusive of packing, forwarding, Excise Duty, GST, Freight, Insurance, showing the break – up of cost for taxes and duties.
- c) Each page of the price bid shall be duly signed by the bidder with official seal.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to change/ modification on any account.
- e) The prices shall be quoted in Indian Rupee only.

The Price Bid should be submitted in a separate sealed cover super scribed as “COVER ‘B’, SUPPLY OF MEDICAL REAGENTS TO ASSAM SACS, (TENDER No. TENDER No. ASACS/NACP-IV/Proc/SS/2018/1093; Dated:01/11/2018) & ADDRESSED TO “THE PROJECT DIRECTOR, ASSAM STATE AIDS CONTROL SOCIETY, KHANAPARA, GUWAHATI – 22”.

3. **The Cover ‘A’ and Cover ‘B’ shall be separately sealed and both the covers shall be put in another sealed cover super scribed as “TENDER FOR SUPPLY OF MEDICAL REAGENTS TO ASSAM SACS (TENDER No. TENDER No. ASACS/NACP-IV/Proc/SS/2018/1093; Dated:01/11/2018) & ADDRESSED TO “THE PROJECT DIRECTOR, ASSAM STATE AIDS CONTROL SOCIETY, KHANAPARA, GUWAHATI – 22”.**
4. Cover ‘A’ i.e. Technical-Bid shall be opened at the office of the purchaser intimated earlier, on the date and time specified in presence of the intending bidders or their authorized representatives.
5. Cover ‘B’ i.e. the Price- Bid of the bidders who meet the eligibility criteria and samples qualified in the external quality assurance test, evaluated based on the details furnished in Cover ‘A’ shall only be opened and the date and time of opening of Cover ‘B’ shall be intimated to the eligible / short listed bidders.

4. VALIDITY OF QUOTATION

Quotation shall remain valid for a period of 90 days after the deadline date specified for submission of quotation.

VALIDITY OF RATES

The rate will be initially valid for 1 (one) year from the date of signing agreement. The validity of rates may further be extended with mutual consent. However, the Tendering Authority reserves the right to reduce/ cancel the validity period.

5. EARNEST MONEY DEPOSIT

All bids must be accompanied with **EARNEST MONEY DEPOSIT @ 2%** of the cost of quoted items in the form of Demand Draft/Bankers Cheque in favour of the Project Director, Assam State AIDS Control Society, payable at Guwahati. EMD of the successful bidder shall be retained till completion of the contract but shall not carry any interest. In case the successful bidder fails to execute the contract and/ or withdraws the bid within the validity period of the bid, the EMD shall be forfeited. The EMD of the unsuccessful bidders will be returned after finalization of the tender.

6. PERFORMANCE SECURITY DEPOSIT:

The successful bidder shall be required to submit Performance Security Deposit @ 4% of the order value. The Performance Security Deposit shall be released on completion of the validity of the tender. However, if the supplied materials get consumed earlier than this stipulated period, the Security Deposit will be released immediately.

7. ANNULMENT OF AWARD, FORFEITURE OF SECURITY DEPOSIT & FRESH AWARD

Failure of the successful bidder to comply with the requirements shall constitute sufficient grounds for annulment of the award and forfeiture of the bid security.

Under such situation, the proposal may be reviewed for award of the contract on the next lowest evaluated technically qualified bidder or go for a fresh bid depending on the circumstance.

8. DELAY IN DELIVERY

- a) In case there is delay in delivery beyond the stipulated period, there shall be reduction in price @ 0.5% of the value of delayed goods per week of delay or part thereof subject to a maximum of 10% of the total order value.
- b) Once the maximum price reduction is reached, termination of the contract may be considered.
- c) Non-performance of the contract provisions shall make the successful bidder liable to be disqualified to participate in any tender for the next 5 years, in addition to forfeiture of EMD and other penal provisions.

9. EVALUATION OF QUOTATIONS

The tender will be evaluated under QCBS system. 60% weightage will be given to the marks from quality testing of samples by technical committee and 40% weightage will be given to price.

The bidder to quote the lowest rate (L1) may not be the successful bidder if he fails to fulfill the technical/ specifications criteria. Bidder(s) to fulfill all technical/ specifications and sample criteria shall only be recommended for Price Bid Evaluation.

10. AWARDS OF CONTRACT

The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who will be qualified to be the lowest evaluated bidder.

Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

The bidder whose bid is accepted will be notified of the award of the contract by the purchaser prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

11. PAYMENT TERMS:

No advance payment shall be made. The paying authority on production of the following documents shall make payment:-

- a) The Challan Copy.
- b) Invoice in triplicate.
- c) On receipt of the above documents the paying authority shall make payment to the supplier after deduction of taxes as applicable.

12. SAVING CLAUSE:-

No suit, prosecution or any legal proceedings shall lie against Tender Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of tender

13. Project Director, Assam State AIDS Control Society, reserves the right to accept or reject any or whole of the Tender without assigning any reason there of and does not bind himself to accept the lowest or any other rates. The decision of the Project Director, Assam State AIDS Control Society, will be binding and final in all cases.

TeleFax. 0361-2360524

**Project Director
Assam State AIDS Control Society
Khanapara, Guwahati-22**

Format of Price Bid

Sl. No.	Item with Specifications	Mfg/ Brand	Unit Rate (Rs.)	GST (Rs.)	Total Unit Cost (Rs.)
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**Project Director
Assam State AIDS Control Society
Khanapara, Guwahati-22 .**